

12/05/2020

Mr Erik Mayer  
Department of Surgery and Cancer  
Imperial College Healthcare NHS Trust  
St Mary's Hospital  
Praed Street  
London W2 1NY

**Becky Ward**  
Research Governance Manager

Dear Mr Mayer

**RE:** RECAP (REmote Covid Assessment in Primary Care)

**Joint Research Compliance Office Reference number:** 20SM5979

This is to confirm that the above named research project utilises human participants, their organs, tissue and/or data as defined under the sponsorship requirements of the UK policy framework for health and social care, incorporating the Medicines for Human Use (Clinical Trials) Regulations 2004.

On behalf of Imperial College of Science, Technology and Medicine, we undertake to act as the identified Research Sponsor for this project.

This letter confirms:

- The research proposal has been discussed, assessed and registered with the Joint Research Compliance Office, Imperial College Academic Health Science Centre, Imperial College London and provisional sponsor approval granted.
- The Chief Investigator has undergone a process of scientific critique commensurate with the scale of the project.
- Indemnity and insurance arrangements have been put in place to cover the project.
- Resources and support are available to the research team to aid delivery of the research as proposed.
- Management, monitoring and reporting responsibilities for the research have been approved.
- Imperial College will undertake and enforce those sponsor duties set out in the UK policy Framework for Health and Social Care.

**Imperial College Sponsorship is conditional on the project receiving applicable ethical and regulatory approval for all research related aspects of its conduct. It is also conditional on successful contract and agreement negotiations and sign off via the Joint Research Office, where relevant, and before the study commences.**

A copy of the ethics approval letter **must** be sent to the Research Governance Manager prior to the study commencing. Sponsorship is dependant on obtaining R&D Office approval for all NHS sites where the research is being conducted.

Yours sincerely

**Becky Ward** Digitally signed by Becky Ward  
Date: 2020.05.12 12:57:48  
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Becky Ward  
Research Governance Manager