

TERMS AND CONDITIONS OF FUNDING

NIHR Imperial Biomedical Research Centre

Acknowledgement of BRC Funding Support in Publications

Any and all publications arising from clinical academic research in the Faculty of Medicine **MUST** acknowledge support from the NIHR Imperial BRC. An approved form of words for acknowledgement of funding and detailed guidance [can be found here](#). This applies for **ALL** clinical academic research papers and outputs, regardless of whether they have received direct BRC funding or not.

Please note that non-compliance with this important requirement may result in termination of this BRC project funding or in applicants being deemed ineligible for future BRC funding calls.

As Principal Investigator, you must also inform the NIHR Imperial BRC Office of all press releases and scientific publications as soon as acceptance is confirmed. Please contact NIHR Imperial BRC Office on this [email](#).

Open Access

The NIHR Open Access Policy can be found [here](#).

Reporting Obligations

Principle investigators will be required to submit annual progress reports on the activities supported by this funding to NIHR Imperial BRC Office. A link to the online form is [here](#). This information will be used for annual reports and impact statements by the College, ICHT or NIHR.

Any changes to the agreed plan which significantly impacts (or potentially impacts) the delivery of projects, will need to be authorised by the NIHR Imperial BRC Office.

Expenditure Restrictions

NIHR Imperial BRC funding aims to support the translation of excellent basic biomedical research into excellent clinical research for the benefit of NHS patients and to meet the recurrent costs of patient- or people-based early phase translational clinical research. Project expenditure is subject to the following contractual restrictions:

- No individual items of capital expenditure greater than £5,000;
- No expenditure related to animal research, or other work which is not patient- or people-focused translational clinical research in the NHS;
- Work involving patients, volunteers, human data and/or tissue samples must have a clear written protocol and been through appropriate peer and HRA/ethical review, as well as the relevant internal capacity and capability assessment;
- No expenditure on University infrastructure, estates, or indirect costs;
- No expenditure on activities outside the BRC, including infrastructure and support costs

of related research supported by other funding bodies.

Budget Management

It is the responsibility of the Principal Investigator to carefully plan project expenditure, milestones and outcomes. Project expenditure **must align to the budget financial years** as outlined in the Appendix to the award letter. Supplier invoices for spend occurred during a financial year are to be received within 30 days of the end date of the financial year. Significant carryover across financial years is not automatic and expenditure will be monitored against objectives by the NIHR Imperial BRC Office. The NIHR Imperial BRC Office – working with the Division, College administrators, and the Joint Research Office (JRO) – will assist the PI where appropriate.

The award and projects must be completed by the end date specified in the award letter, and any delay to the anticipated start date of your project must be reported to the NIHR Imperial BRC Office. If any of the following changes need to be made to the original award or subprojects, a request for award variation must be sent to the NIHR Imperial BRC Office for approval. The form is found [here](#).

- Change to end date (extension)
- Change to objectives
- Change of PI
- >10% virement between existing budget lines (outlined above)
- >10% Budget increase/decrease total annual award value (outlined above)
- Reallocation of budget to subprojects

For any queries relating to your award, please contact the NIHR Imperial BRC Office.

Intellectual Property

It is important to appreciate that intellectual property (IP) is not just patents but covers a much broader range of outputs. The majority of NIHR-funded research generates IP, and this should be managed in parallel with publications to deliver maximum benefit to patients and the NHS. Supplying inaccurate/incorrect information about IP in grant application forms will impact future funding from the NIHR.

Imperial College employees are contractually bound to the College's IP policy, which can be viewed [here](#).

Imperial College Healthcare NHS Trust employees should contact brunel.eiliazadeh@nhs.net to seek advice at first instance.

Governance

The NIHR Imperial BRC is ultimately governed through the ICHT Research Committee. Themes are clustered within ICHT Divisions and the operation of each Theme is represented via the relevant Divisional Research Committee. The Core Costs Theme spans all BRC Themes and ICHT Divisions, and is led by the Director of the BRC.

Principal Investigators are responsible for delivering their specific research objectives within the agreed timescale, budget and complying with the [BRC EDI Framework](#).